

FORESMA Meeting Minutes

January 8, 2024

8:00pm

via Zoom

In attendance: Kay Lambert, Jessi Detert, Hannah Gorham, Patrick Gordon, Kelly Mazzola, Meredith Lee, Kirsten Blair, Brian Moynihan, Holly Iosso, Susanne Johnson, Michelle Peters, Phyllis Fletcher, Adrienne Anderl

Music Directors' Report

- Hannah Gorham (Orchestras & Guitar)
- Submitted initial paperwork for Central festival fieldtrip. Hoping to hear soon about the quote for the bus – most likely around \$2000 for charter bus, which is close to last year and what we were expecting. Day will be slightly shorter.
- Last year they did a joint program with Ingraham and hoping to do it again in the Spring. Still early in the planning process.

Patrick Gordon (Bands & Jazz Band)

- Lionel Hampton trip paperwork has been submitted. They are going with Journeylines for the bus. They are trustworthy. Registration has been submitted. Just got the link for the concert tickets and he will share soon. Everything is on track with just a few things left to do.
- Headcount for LH – there are new students and the count is still changing.
- Seattle Storm – they are working on finding a day. Most likely end of May early June. Hoping to get the whole school involved. Still looking into transportation. If it is a whole school event, effects transportation.
- Practicing songs for marching. Looking forward to the St. Patrick's Day parade.
- Jazz bands are practicing for LH. Mr. DeMonnin has been helpful with curriculum.
- Still looking for the contract from Charles. Patrick will follow up with him.

Secretary's Report (Kelly Mazzola)

- Approval of December mtg minutes. Kay motions and Meredith seconds – passes unanimously.

Fundraiser Report (Meredith Lee, Sherry Leuders)

- Dumpling Tzar Dine Out results: \$550
- Apparel \$250. People have had some issues with getting spirit wear in reasonable time and the quality. Will ask everyone at a larger meeting to see if anyone else is having issues. Meredith will follow up with them.
- Tutta Bella dine out next Saturday. Susanne and Holly will post about it.

- Need to work on planning the spring direct ask. Will work on this in another meeting and present to the Board in February.

Treasurer's Report (Kirsten Blair & Brian Moynihan & Adrienne Anderl)

- January financial summary – the concert and concessions numbers have been updated. The final square concessions number came in and a matching donation from Microsoft. Purchases were Charles, sheet music, Brian was reimbursed for gear and camera rental for the concert.
 - Things of note – need to make sure all of the categories are double checked.
 - Haven't received a bill for the t-shirts.
 - Didn't meet goal for both of the program fee or the evergreens. We are over 80% for both, so she's not worried. There are extra fundraisers that we didn't plan on that might fill in the gaps.
 - Meredith will follow up with Sherwood Evergreens to see if everyone was experiencing lower sales.
 - Concessions were on target, corporate matching and general donations are on target.
 - Coaches and jazz band is costing more. Will probably need to discuss soon.
- There was a misunderstanding with the jazz coach about how much he was being paid. We offered and can only afford \$6000/ year or \$600 per month. We are waiting for a signed contract to cement the understanding.
- Kirsten needs to send 1099s to any contractor that we paid over \$600. She will also be working on the secretary of state filing and will file the 990 all within the next month or so. Jessi volunteers to do the Secretary of State filing.
 - Adrienne ended up doing the Secretary of State filing.

President's Report (Jessi & Kay)

- Jessi wants to look over the budget before setting fundraising goals for the Spring.
- Bylaws approval - draft was emailed to Board for review at beginning of January. The changes were to correct a typo and add kay and Adrien. Kay Motions to approve the by-laws as written by Brian seconds. Motion passes.
- Woodland Park Players Grant opportunity (Kay) – they applications are due on the 15th. Kay will email the teachers to get some info from them for the applications. Both teachers will respond quickly
- Michelle wanted to let everyone know Matilda the musical is coming up with 4 performances starting on January 20th.
- Holly will coordinate with Maggie Skinner to get FORESMA stuff linked on the PTSA FB.

Meeting adjourned at 8:38pm

Next Meeting: Monday, February 12, 7pm via ZOOM