

FORESMA Meeting via Zoom

January 16, 2023, 7pm

In attendance: K. Mazzola, J. Detert, C. Jenkins, A. Anderl, A. Running, B. Moynihan, B. Doyle, H. Gorham, J. Kimble, K. Blair, M. Lee, M. Peters, P. Fletcher, H. Iosso, E. Ulmer

Welcome (Claire Jenkins & Jessi Detert, Co-Presidents)

Secretary's Report (Kelly Mazzola, Secretary)

- Holly moved to approve the December meeting minutes and Brian seconded. Motion passed.

Music Directors' Report

Orchestra: Hannah Gorham

- December concert update
 - Very smooth concert, thank you for changing date due to illness
- Field trip updates
 - Sent an email about the Western Washington Festival and Central Washington Festival. We are on waitlists to join. If those don't work, has some new ideas.
 - On waitlist for Wild Waves for June
 - Looking at possibility of going to a recording studio
 - Talking to Ingraham Orchestra teacher to play with the orchestra kids and work on a piece together at Ingraham.

Band: Jessi in Ben Orlin's absence

- Will coordinate with Stowell and Orlin to notify families about the cancellation of the Atlanta trip.
- Will offer FORESMA volunteers as help to take point on some of the work that needs to be done.
- Lionel Hampton festival update – unclear when deposits are due. Will talk to Zac about following up.
- Marching band update - At this point, marching band and parades have been cancelled.

President's Report (Claire Jenkins & Jessi Detert)

Bylaws annual update/revision discussion.

- Want to add the word 'ideally' and 'if possible' to the nominating committee language.

- 1.6 the tax deadline changed when we changed the fiscal year. The tax deadline should be 12/15.
- Any further changes will be made over email with the board.

Fundraiser Report (Meredith Lee, VP Fundraising)

- Mod Pizza dine out update: \$316.50 raised in December. Followed up on complaints about slow service, not sure we will do this again.
- Tutta Bella dine out update: Dec \$245.
- The direct ask campaign goal is currently \$14K, but will revisit
- Upcoming: More Tutta Bella dates, flower/veggie boxes in May

Treasurer's Report (Kirsten Blair & Brian Moynihan, Treasurer Co-Chairs)

December concessions

- raised \$2456 net income for both concerts.
- PayPal seemed to be a success. Might have a separate link for donations next time.

Financial monthly status report

- Reimbursements are in process and will be out soon.
- Got good end of year donations and have received corporate matches
- Paying for rentals. Got gifts for teachers, bought Hannah some classroom supplies.
- Need to work on process for sending receipt letters to donors and need to document the process. Kelly will help set up the mail merge.
- Angela was requesting money for support for the music instructor and the PTSA has \$1500 and we have \$1500 in our budget. There is \$600 in student fees. FORESMA will pay the gap for this year.

PTSA Report (Anne Running, PTSA Liaison)

- Discussion to separate the dates for Spring fundraising campaigns. They have not settled on dates.
- The general meeting in February has been cancelled.

Communications Report (Holly Iosso, Comm. Co-Chair)

- Put a message on the website about Aguilar being gone.
- There is an overlap with the pizza fundraiser for musical theater, so scaling back the advertising this month.
- Will start working on talking points for direct ask in Spring.

Future agenda items:

- Preparation for Build for the Future campaign: March 28 - April 7
- Preparation for March spring concerts

Action Items:

- Jessi and Claire will edit the Bylaws and send them out to the Board
- Meredith will set up a meeting for her Jessi, Claire and Andrea to discuss using Give Lively again and report back.
- Kelly will help Kirsten set up a mail merge for end of year donor letters
- Brian will follow up and make sure the request from Angela is handled.

Next Meetings:

- February 13, 7:00-8:00 pm over Zoom
- March 13th in person at school
- April 17th over Zoom