2020-1-16 FORESMA meeting minutes

19:00

*Attendance: Jesse Detert, Brooke Doyle, Aleka Brown, Claire Jenkins*

Introduction/presidents report, from Brooke and Aleka:

501c3 – reviewed 2 documents - articles and bylaws, clarifying wording, discussed implicit agreement to use “electronic transmissions“, ie email, in communications as Board members

- agree that voting by proxy (ie sending a person to represent us) not ok

- need clarity about timing of presenting budget – will need to hear back from Kate about optimal time to present budget – should we do preliminary budget in June, or wait until September when number more clear

- Plan on tracking invoices of larger purchases more specifically moving forward

- will need to have signatures on bylaws by all directors

- will send note to all board members to approve revised articles and bylaws

Director’s Report (Lindsey and John):

* Directors not in attendance due to weather
* May 23rdrd Band day trip to Vancouver BC
* Still need date for Swing Night

Treasurer Update (Kate)

* Not present

Communication (Jessi)

* Will be including updates again about Chipotle/Boxing fitness (Pep band to play for this!)
* Jan 16th New Family Open house - need updated red flier for FAQ’s and intro to FORESMA, Jessi will be distributing fliers
* Plan on Establishing a Facebook account owned by FORESMA

PTSA update

* Aleka represented FORESMA at January meeting
* Looking for volunteer to go to next meeting, Feb 4

21:0 End of meeting